



**Reigate & Banstead**  
BOROUGH COUNCIL  
Banstead | Horley | Redhill | Reigate

<b>REPORT OF:</b>	HEAD OF CORPORATE POLICY, PERFORMANCE & PARKING
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<b>TO:</b>	OVERVIEW AND SCRUTINY COMMITTEE
<b>DATE:</b>	8 SEPTEMBER 2016

<b>WARD (S) AFFECTED:</b>	All
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<b>SUBJECT:</b>	<b>BUDGET SCRUTINY REVIEW PANEL</b>
<b>RECOMMENDATIONS:</b>	
<ol style="list-style-type: none"> <li><b>To agree the membership of the Budget Scrutiny Review Panel and timetable for the preparation of the Budget for 2017/18 as set out in the report;</b></li> <li><b>To agree the scope of the Budget Scrutiny Review Panel work during 2016/17.</b></li> </ol>	
<b>SUMMARY</b>	
<b>To consider the membership, timetable and scope of the Budget Scrutiny Review Panel during 2016/17.</b>	

**BACKGROUND**

- The Executive on 31 March 2016 supported the Committee’s request for the Budget Scrutiny Review Panel to be re-established for 2016/17 and included in its work programme. This was subsequently approved by Council on 14 April 2016.
- The Committee is therefore requested to agree activity for the Panel for the year 2016/17. This will focus on consideration of the provisional budget for 2017/18.

**MEMBERSHIP**

- The Budget Scrutiny Review Panel is a 7 Member panel. The political proportionality requirements do not apply to scrutiny panels. However, the Committee has always sought to apply the principles. The seats are therefore allocated as follows:

Conservative	4	Liberal Democrats	0
Residents Associations	2	UKIP	0
Green	1		

- Meetings of the Panel are open to any Councillor to attend.

5. The Committee is asked to consider the nominations for Membership of the Panel, and the following have been received:

Conservative Party: Councillors Michael Blacker, Richard Coad, James King, and John Stephenson.

Residents Association: Councillors Nick Harrison (Chair) and Brian Stead.

Green Party: Councillor Jonathan Essex.

6. The Committee is requested to approve the above nominations.

## **TIMETABLE**

7. The indicative timetable for the construction of the Budget for 2017/18 is as follows:

<b>Event</b>	<b>Date</b>
Executive approve a draft budget proposal for formal consultation.	10 November 2016
Budget Scrutiny Review Panel: To consider and review draft budget proposal.	24 November 2016
Overview and Scrutiny Committee comment to the Executive on the draft budget.	8 December 2016
Executive to consider report from the Overview and Scrutiny Committee on the Budget for 2017/18	5 January 2016
Executive approve a Proposed Budget for 2017/18, taking account of the Overview and Scrutiny Committee recommendations and make the Council Tax recommendation to the Council.	26 January 2016
Full Council consider the Council Tax for 2017/18.	9 February 2017

## **ROLE OF THE OVERVIEW AND SCRUTINY COMMITTEE**

8. The Panel's activity will therefore focus on considering and responding to the draft budget proposals for the municipal year 2017/18 published by the Executive.
9. The Overview and Scrutiny Committee will consider the report of the Budget Scrutiny Review Panel at its meeting on 8 December and make any comments on the draft budget for 2017/18, for consideration by the Executive in line with the Council's Policy Framework and Budget Procedure Rules.

### **Background Papers:**

- Overview and Scrutiny Committee Work Programme 2016/17